

Leal PTA General Meeting Minutes

Monday, 11.11.2019 | Call to order: 6:33PM

Announcements

- Call for at least 6 more (adult) paying members, which entitles them to voting privileges, discounts, showing support for PTA
 - Found at <https://leal.memberhub.store>
- Reminder for Literacy Night and call to post on Facebook
 - 5 Essentials Survey hopefully to be completed by many on this night
- School Board Meeting Tuesday, November 12

Officer's Reports

- Treasurer's Report
 - Walkathon received \$2,259.00 donations at the time of report but donations may continue to come in. Laps notated on stapled form that came home with children
 - Sarah D. met w/ Adriana regarding mini-grants to determine the flow of mini-grant awards to teachers. Deb and Adriana are working together to ensure lack of duplication of mini-grant awards
- Secretary's Report: October's meeting minutes prepared by Luke (thank you, Luke!) submitted for review
 - Sarah C. moved to approve, seconded by Ellen

Old Business

- PTA Involvement
 - There are plenty of ways to get involved with PTA! Supportive group with no more than about 10 hours/month
 - Hoping for additional Spanish speakers on PTA board
 - New positions coming up in the future, but as of right now there is a more immediate need for Fun Fair volunteers, leadership
 - Alums of board also welcome!
 - Walkathon is a significant source of donation income so we would like to keep it going but will need new leadership as George is retiring from position, though he's happy to help new leadership in an advisory position
- Need to figure out ways to reach Leal parents to attend meetings. Weather is one aspect, but are there other things that stop people from coming? What barriers exist and how can we help to alleviate those?
 - Physical issue: if unfamiliar with accessing meeting, it's confusing how one enters the space, as Whitney notes it was confusing for her at first
 - Luisana suggests getting volunteer participation first, then having them come to PTA, but encouraging in different ways
 - Possible Northwood rotation?

- Ellen suggests possible thematic rotation? Ex: breakfast, hearing from new superintendent, etc.

New Business

- Continuation of MemberHub discussion
 - Sarah C. asks if we have a list each year of members? Yes, according to Whitney. Sarah asks about fees associated with MemberHub. Whitney states that we must pay these fees as part of PTA. For individuals, it is better to pay in cash
 - Some historical context provided: many members but we do not do a yearly monetary push for membership because we want to be inclusive in involvement type--whether paying or non-paying member. However, PTA requires that we have 25 paying members specifically, each year
 - Following conversation, additional four paying members
- Central Registration Planning
 - Both inside and outside tables?
 - Continued use of technology!
- Bylaws
 - Added back in: Treasurer and President need to take respective PTA courses within 6 months of election. Previously removed because it was onerous for parents who couldn't make it to physical trainings. This has been resolved through online courses
 - In Treasurer's Section: new info about two officers being able to review financials either on paper or electronically
 - Luke moves to approve, seconded by Sarah C. All in favor

Teacher's Report – General remarks

- ClassTag
 - Mostly successful, though some families are still not using it
- Ellen gave thanks for \$75 grant for each classroom

Parent Coordinator's Report – Luisana Hernandez

- Sponsor child for Christmas, especially those newer students coming from Guatemala
 - Ideas for promotion: SignUpGenius, sponsorship "tree" outside of Luisana's office
 - Sponsoring based on individual needs of children
 - Luisana will work with Ellen on functionality in ClassTag and also hopes to put something out for advertising through PTA

Principal's Report – Adriana Ochoa

- Families who are able to do so are encouraged to donate extra \$2-3 to help with field trip costs without depleting current fund
 - Not including buses--simply walking--has depleted the Mary Hart fund

- Whitney asks if we want to consider staggering fundraising requests in the future? December is a good month for giving, but perhaps in January and February there can be push?
- Typically teacher donations are posted to Square, then requests are pulled down until Walkathon, however ultimately money all ends up in same pool. People enjoy “earmarking” donations so goal might be to request that donors specifically choose Mary Hart fund
- The 5 Essentials Survey is quite important! Our status is commendable based on responses. In order to get points for that status, we need 20% parent participation on survey but right now we’re at 12%
 - Survey helps to identify things like culture of the building environment, and to communicate concerns or praises

Closing: 7:30pm